

Driver Qualification File Management

When a driver qualification (DQ) file is audited by the FMCSA or subpoenaed by a plaintiff's attorney, motor carriers can be exposed to significant liability. Well-managed DQ files can limit this liability, as well as improve carriers' CSA Driver Fitness BASIC scores.

RAIR helps carriers properly maintain their DQ files, while relieving them of the headaches associated with this time-consuming and cumbersome task. Our automated auditing and management system helps carriers maintain accurate and complete files, segregate documents to limit exposure during an audit, and eliminate documents when they are no longer needed. We audit all forms required by the DOT for completeness, compliance, expiration dates, and signatures. Electronic data, paper documents, and document images are accepted.

Motor carriers have the option of adding other forms to their drivers' files, such as training documents, crash diagrams, and chain-of-custody documents for drug tests. They can also create customized automated e-mail alerts notifying carrier personnel of missing forms, renewals, and other important events. RAIR's system even includes an automated MVR process.

DRIVERS WITH EXPIRED DOCUMENTS

Organization
RAIR TRUCKING CO ▼ Build report Format as Excel

Status
 Active Casual
 Inactive No Longer Employed
 Hired Less than 90 Days

Name	Location	Document Type	Expired
ACOSTA, BRENT	Madison	Certification of Violations/ Annual review (COV)	12-08-20XX
		Medical Examiner Certificate (MEC)	06-10-20XX
BUTLER, MARTIN	Miami	Commercial Driver License (CDL)	07-12-20XX
Total Documents			3



Driver Qualification Detail Report

1

2

3

4

5

6

Organizational Tree

Search for a Driver: ACOSTA, BRENT Search

Driver ID	Name	SSN	Status	Hire Date	Location	Exp. in 30 Days	Exp. in 60 Days	Exp. in 90 Days
27968	ACOSTA, BRENT	311701910	Active Generic	11/8/2007	Fleet Manager 1	0	0	0

Notes

Driver Qualification Drug & Alcohol Accidents Physical Training Additional Files Summary Logs

Document Type	Expiration Dates	Document Status	
Commercial Driver Application (CDA)		Compliant	4
Previous Employment Verification (PEV)		Non-Compliant	Override
Motor Vehicle Record (MVR)	11/08/2008	Compliant	
Certificate of Road Test (CRT)		Compliant	
Certification of Violations/Annual Review (COV)	11/11/2008	Compliant	
Commercial Driver License (CDL)		Absent	
Medical Examiner Certificate (MEC)	06/10/2008	Expired	

Print All Active Documents on this Tab

Report Features

1. Drill down through a motor carrier's corporate reports to regional, terminal, fleet manager and even driver level detail
2. Search for a driver by name, social security number or driver ID
3. Customize tabs for drivers' files
4. Click on a page icon or document type to view an image of the document
5. View color-coded compliance status
6. Print documents or download with Excel

